

PARENT/CARER POLICY
MEDICATION POLICY

If your child needs medication of any kind (including nappy cream), please inform a member of staff so that the medicine form can be completed and signed. The required medication must be provided by yourself. Please note that along with all nurseries, we are controlled by OFSTED in this respect and are not allowed to provide unauthorised medication.

If your child needs regular medication this may be covered by means of a signed letter giving permission and details of its administration e.g. 3 times per day after meals, as required etc.

You may give permission, by means of a consent form, for us to administer Paracetamol Syrup on the occasion when your child may benefit from pain relief (e.g. teething) or when other attempts to lower a high temperature have failed. Please be aware, that we would only administer the medicine, when the child is suffering and we believe it to be of benefit, we would always try to contact a parent beforehand but in the case where this is not possible (and you have given your prior consent), we would go ahead unless you have specifically instructed us not to (4/6 hours after the drop off time depending on medication).

You may also give permission, by means of the consent form, for us to administer nappy cream either on a regular basis or as required.

With regard to medication, please note the following:

- We may only administer what is provided by yourselves and clearly labelled
- We must have written permission
- Medicine must be in its original container
- We may only administer the correct dosage i.e. we will not give a larger than stated dose on the bottle unless supplied with a doctor's note
- Medication must detail the dosage instructions
- If prescribed, it can only be administered to the person named on the container
- Verbal consent can be given by a parent over the telephone, agreeing the appropriate dose
- Written confirmation of details of medication given must be signed for on collection of the child